

DRAFT MINUTES – March 11, 2026

Richmond Police Department Training Academy
1202 W Graham Rd, Classroom 103
Richmond, VA 23220
Wednesday, March 11, 2026 - 10:00am

Member(s) Present

Mr. Purvis Beanum
Mr. David A. Gambale
Mr. Matthew Henderson
Mr. Robert Lamour, Secretary
Ms. Marie Marshall
Ms. Corrinne Mastronardi, Chairman
Mr. Gregory McAleer
Mr. Charles Proffitt
Mr. James Reynolds
Mr. Stephen Shiflett

Public Attendance

Mr. Robert Bryant
Ms. Kimberly Robinson
Mr. Traon Robinson, Sr.

Member(s) Absent

Mr. James W. Booker
Mr. Timothy Chrisman
Mr. Christopher Stuart, Vice-Chair

DCJS Staff Present

Ms. Aubrey Granderson, Director
Division of Licensure and
Regulatory Services
Dr. Clay Aschliman, Continuous
Improvement Manager
Ms. Brenda Cardoza, Criminal
History Fingerprint Specialist
Ms. A'daysha Corbett, Licensing
Ms. Kerri-Anne Cooper, Field
Investigator
Mr. Paul Denise, Licensing
Supervisor
Mr. Timothy Haymore, Compliance
and Enforcement Supervisor
Mr. Boaz Jean, Criminal History
Ms. Sandi Kouric, Field Investigator
Mr. Rob Mason, Customer Service
and Criminal History Manager
Mr. Harvey Powers, Chief Deputy
Director
Mr. Robbie Robertson, Field
Investigator

1. Meeting Called to Order/Roll Call: Chairman Corrinne Mastronardi called the meeting to order at 10:01 a.m. Chairman Corrinne Mastronardi asked Ms. Cardoza to call roll. Ms. Cardoza called roll and advised that there was a quorum of Board members to conduct business.

2. Acceptance of Meeting Minutes: Mr. Steve Shiflett made a motion to accept the minutes from the December 10, 2025, meeting; Mr. David Gambale seconded the motion. With no

objections, the minutes were unanimously approved.

3. DCJS Report: Ms. Aubrey Granderson, Division of Licensure and Regulatory Services Director presented the DCJS Report.

Administration Change

Governor Spanberger has been expeditious in filling leadership positions in public safety. Ms. Ashaki McNeil has been appointed Director of DCJS. Director McNeil is conducting interviews and cannot be with us today, but she plans to attend a future PSSAB meeting.

We are pleased to have Mr. Harvey Powers, newly appointed Chief Deputy Director of DCJS. Fortunately for us, both Director McNeil and Chief Deputy Powers have experience at the agency. Ms. Granderson thanked Chief Deputy Director Powers for attending the meeting.

Chief Deputy Director's Overview (Harvey Powers)

Has 25 years with the Richmond Police Department; former law-enforcement director. He shared anecdote about “three envelopes” illustrating shifting blame. Emphasized starting from existing resources despite limited funding, political pressure, and IT constraints; expressed confidence in team and governor’s support.

Staffing

We are actively filling our full-time vacancies and will soon recruit a vacant part-time position in our call center. We plan to be fully staffed soon.

2026 General Assembly

The Division of Licensure and Regulatory Services tracked 17 bills this session, including three (3) in which we were the lead and five (5) where we provided comment.

- Of potential interest to this group:
- HB684 would authorize Special Conservators of the Peace to enforce traffic infractions recorded by monitoring systems. (VSP lead) Similar to SB59. (DCJS lead)
- SB643 would prohibit people under age 21 from purchasing some types of weapons.
- SB727 would prohibit carrying “a semi-automatic rifle or pistol...with a fixed magazine capacity in excess of 10 rounds.” Previously, this Code section § *18.2-287.4* included an exception for “licensed security guards,” but this bill removes that exception.

Members of the General Assembly are working this week to reconcile differences in legislation between the Senate and House of Delegates before session officially closes this Saturday, March 14, 2026. After Saturday, we will have a better idea of the legislative impacts.

Communication and Outreach

Hopefully, you have noticed that we have continued to improve our communications. DCJS has been more active on social media lately, thanks to our new Agency Public Relations Coordinator, Angela Weight. Additionally, a major focus for the division in 2026 will be to improve our bi-directional communication and outreach with our constituency. I plan to provide more information on that at the next PSSAB meeting.

Performance

- As many of you remember, at this time last year, we were working very hard to address the challenges of implementing our new system, Lotus.
- At our last meeting in December, I told you that we were positioned to approve more applications in 2025 than we had in any previous year. I am very happy to report that, indeed, we did approve a record number of applications in 2025.
- In 2025, the division approved 38,945 applications, the highest number in our recorded history.
- The trend has continued in the first two months of the year.
- We are still working on correcting some small bits of data in Lotus. However, after months of data clean up, the data in Lotus is now high quality (highly accurate), and the platform allows for improved data collection and reporting.

Lotus

- As part of the massive data cleanup effort, we have undertaken as part of implementing Lotus, we have identified some constituent records with social security number discrepancies. We are reaching out to the impacted constituents to reconcile the differences. Please know that if we contact you, your employees, or students, it is legitimate.
- We regularly work to improve and enhance Lotus to improve our operations' efficiency and effectiveness. We have a few recent enhancements that we think will interest you.
- Clay will demonstrate these enhancements in just a moment.
- We have an enhancement to our electronic verification tool (EVT) so it now shows the registered categories and firearms categories.
- We are working on the email recovery tool. You have shared with us that this is important for you, your students, and your employees. Because of security and Microsoft requirements, we must complete this work in two phases. In the first phase, we will help people who have forgotten their username. In the second phase, we will address constituents who no longer have access to the email they originally used to register with DCJS.
- Next week, on March 16 we will launch our project with Fieldprint. This will prevent applicants from submitting fingerprints before their application and require that the

information applicants enter in Fieldprint matches what they have already submitted to DCJS in Lotus. This will improve the process for us and for applicants and reduce the number of people who need to contact us.

- Our next project is an interface with Benchmark, which will improve the process for compliance agent training to be tracked and added to constituent records. We do not have a timeline for this project yet.

That concluded the DCJS update.

4. Old Business: None

5. New Business:

Due to the change in the availability of room 103, our reservations had to be cancelled. The new proposed meeting dates and venue are highlighted below:

Chairman Mastronardi proposed a change in the PSSAB 2026 meeting schedule. This proposed new schedule was discussed with PSSAB members and voted on by the PSSAB. With no objections, the proposed changes to the schedule of meeting place, dates, and times for this planning year were unanimously approved.

PSSAB 2026 Meeting Changes:

FROM:

November 18, 2026, 10:00 am (alternative)
Richmond Police Department Training Academy
1202 W Graham Road, Room 103
Richmond, VA

TO:

November 19, 2026, 10:00 am (alt)
Richmond Police Dept Training
Academy
1202 W Graham Road, Room 103
Richmond, VA

September 30, 2026, 10:00 am
Richmond Police Department Training Academy
1202 W Graham Road, Room 103
Richmond, VA

September 29, 2026, 10:00 am
Richmond Police Dept Training
Academy
1202 W Graham Road, Room 103
Richmond, VA

June 3, 2026, 10:00 am
Richmond Police Department Training Academy
1202 W Graham Road, Room 103 Academy
Richmond, VA

June 9, 2026, 10:00 am
Richmond Police Dept Training
1202 W Graham Road, Room 103
Richmond, VA

April 29, 2026, 10:00 am
Richmond Police Department Training Academy

April 29, 2026, 10:00 am
Libbie Mill Library, Henrico

1202W Graham Road, Room 103
Richmond, VA

**2100 Libbie Lake East Street
Henrico, VA 23230**

Mr. Shifflett motioned to approve the 2026 PSSAB meeting dates and venue. Mr. Reynolds seconded the motion. With no objections, the 2026 PSSAB meeting dates and venue were unanimously approved.

6. Public Comment Period (3 minutes per speaker):

Mr. Traon Robinson, Sr.

Mr. Robinson, Sr. commented that current credentialing covers only tow truck drivers, not towing companies; lack of business-level regulation. Virginia Code 36.2-12-33.1 caps storage coverage at \$500 (unchanged for 35 years), inadequate for modern equipment values. Unregistered “fly-by-night” operators appear without DOT numbers; no mechanism to block or track them. Calls for stricter regulation, updated statutes, better public-record tracking, possible DMV involvement.

Mr. Robert Bryant

Mr. Bryant commented/highlighted Mr. Robbie Robertson for exceptional responsiveness and support, and as a valuable resource/asset to the Division of Licensure and Regulatory Services.

7. Announcements/Board Member Remarks: None

8. Adjournment

Mr. Shifflett made a motion to adjourn the March 11, 2026, PSSAB meeting. Mr. Reynolds seconded the motion. With no objections Chairman Mastronardi adjourned the meeting at 10:58 a.m.